

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by the Cabinet Members and will take effect at 10.00a.m. on Thursday 16th September 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Keymer Brick & Tile Community Building Lease Agreements

The Deputy Leader authorised:

- a. subject to paragraph (b) below, the Head of Regulatory Services and Solicitor and the Head of Corporate Resources to grant a lease of the Community Building to Age UK West Sussex, Brighton & Hove (“the charity”) on the terms set out in the report and on such other terms as the Head of Regulatory Services and Solicitor recommends, to enable the charity to take on responsibility for the future management of the Community Building, 124 Wyvern Way, Burgess Hill; and
- b. the Deputy Leader of the Council to consider an undervalue transaction report commissioned by the Council Estates Team, under paragraph 17 of the report, and the Deputy Leader of the Council being satisfied that the grant of the proposed lease will further the economic, social or environmental wellbeing of its area and to the undervalue transaction report confirming that the undervalue is less than £2m in accordance with the requirements of the Local Government Act 1972: General Disposal Consent 2003; and
- c. the Head of Regulatory Services and Solicitor and the Head of Corporate Resources to accept the transfer of land from Croudace for the purpose of providing an outdoor recreational space and defendable children’s play area for the Community Building; and
- d. the Head of Regulatory Services and Solicitor and the Head of Corporate Resources to make an application for change of use of the outdoor space from public open space to private recreational space; and
- e. subject to Planning approval and advertising the proposed disposal of open space in accordance with Section 123(2A) of the Local Government Act 1972 and to the Deputy Leader of the Council considering any objection received, authorise the Head of Regulatory Services and Solicitor and the Head of Corporate Resources to grant a supplemental lease of the outdoor space to Age UK West Sussex, Brighton & Hove, for a term commensurate with the residue of the term of the Community Building lease.

Keymer Brick & Tile Community Building

The Deputy Leader authorised:

- a. the Head of Regulatory Services and Solicitor and the Head of Corporate Resources to grant a lease of the Keymer Brick & Tile Community Building, 124 Wyvern Way, Burgess Hill to Age UK West Sussex, Brighton & Hove following the transfer of this land to the Council;
- b. the Head of Regulatory Services and Solicitor and the Head of Corporate Resources to grant a Local Management Agreement to Age UK West Sussex, Brighton and Hove for the management of the operation bookings for the sports pitch and Multi Use Games Area.
- c. the allocation of £4,370 Community Building S106 contributions to Corporate Estates to fund capital works at the Keymer Brick & Tile Community Building

Business Association Service Level Agreement

The Cabinet Member for Economic Growth authorised:

- a. the performance indicators for inclusion in the Service Level Agreements (SLAs) with each of the three Business Associations in the District attached as Appendix 1.
- b. to pay an annual grant of £2,500 to each Business Association in line with the SLAs.
- c. the annual report be prepared on the KPIs set out in the SLAs and this be used to review the SLA for 2021 to 2024.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting.

Please note that meeting start times vary and may be held either via remote video link or in-person as detailed below.

Meetings for September and October are listed below:

SEPTEMBER 2021

- 9 September – Planning Committee @ 4pm (In-Person)
- 13 September – Cabinet @ 4pm (Virtual)
- 15 September – Scrutiny Committee for Leader, Finance and Performance @ 6pm (Virtual)
- 16 September – District Planning Committee @ 2pm (In-person)
- ~~22 September – Scrutiny Committee for Housing, Planning and Economic Growth @ 5pm (Virtual)~~
- Please note this meeting has been deferred to when the review of the District Plan can be considered.**
- 28 September – Audit Committee @ 5pm (Virtual)
- 29 September – Charity Trustees @ 6:45pm (Hurstpierpoint College)
- 29 September – Council @ 7pm (Hurstpierpoint College)



OCTOBER 2021

- 6 October – Scrutiny Committee Community, Customer Service and Service Delivery @ 5pm (Virtual)
- 12 October – Licensing Committee @ 5pm (Virtual)
- 14 October – Planning Committee @ 4pm (In-Person)
- 18 October – Cabinet @ 4pm (Virtual)
- 21 October – District Planning Committee @ 2pm (In-person)
- 25 October – Cabinet Grants Panel @ 4pm (Virtual)

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Planning Committee – 9 September 2021 @ 4pm

Recommended for Approval

DM/21/2367 | Little Park Farm, Marchants Close, Hurstpierpoint, Hassocks, West Sussex, BN6 9UZ - Removal of an existing barn, mobile home and other outbuildings. Construction of 3 dwellings - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QV5IGJKT08C00>

DM/21/2457 | Lower Sheriff Farm, Hammingden Lane, Ardingly, Haywards Heath, West Sussex, RH17 6SP - Change of use of four existing farm buildings to an events venue. Small lean-to extension to the northern side of the main barn - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QVI90VKT0DA00>

DM/21/2809 | Bachelors Field Recreation Ground, The Street, Bolney, West Sussex - Tarmac surface pump track (bike track) to sit along side existing recreation facilities on Batchelors Field Recreation Ground. Maximum height 1m, other mounds of various heights to enable user to roll from one to the next - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QX1ZLSKT0FX00>

Scrutiny Committee for Leader, Finance and Performance – 15 September 2021 @ 6pm

Performance Monitoring for the First Quarter of 2021/22.

Scrutiny Committee for Leader Finance and Performance Work Programme 2021-22.



Recommended for Approval

DM/20/4127 | Barns Court And Friday Farm, Turners Hill Road, Crawley Down, West Sussex, RH10 4HQ - Outline application for an expansion of the existing commercial estate with up to 7,310 sq m of new commercial space. There is currently 3,243 sq m of existing commercial space, of which 2,530 sq m will be retained and 713 sq m of lower-quality, temporary buildings and portacabins removed. The proposed increase over the existing commercial floor space is 6,597 sq m and the total amount of commercial space available on the site post expansion will be up to 9,840 sq m. We are also seeking permission for a replacement of the existing dwelling, and the creation of a new public footpath. The application is in outline, with all matters reserved except for access. Additional highways information submitted on 5th January 2021, 6th February 2021, 27th April 2021, 12th May 2021 and 7th June 2021 - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QJDGE4KT0CP00>

DM/21/1118 | East Lodge Farm, Malthouse Lane, Hurstpierpoint, West Sussex, BN6 9LA - Erection of Class E(g) building to include a mix of office, research and development and industrial processes with carpark, new vehicle access onto Malthouse Lane and associated landscaping. 'Corrected Preliminary Ecological Appraisal received 29 June 2021.' - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QQFD4BKT0DH00>

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.



COVID-19 News

Covid levels in Mid Sussex initially fell over the last week but are now back up to about 290 cases per 100,000 which is around the level we had in early July 2021 and therefore remains high and caution is still needed in indoor settings. Hospitalisations locally are rising slowly and deaths from Covid remain low but more regular. Cases may rise further as children go back to school this week.

Average Covid rates across West Sussex have fallen to about 260 cases per 100,000 with all areas of West Sussex currently below 300 cases per 100,000. The average Covid figure in England is back to about 315 cases per 100,000 having fallen slightly at the end of last week. The average Covid rate in the South East also fell back at the end of last week but is now back up to about 300 cases per 100,000 with rates in East Sussex similar to those in West Sussex.

In most areas of England Covid rates are currently below 400 cases per 100,000 including Brighton. Rates in Scotland and Wales have risen rapidly in the three weeks with many areas in Scotland now having rates well above 400 cases per 100,000 with schools having gone back in the last 3 weeks in Scotland.

Lateral flow tests are available free to collect locally or request online by post so everyone can check their Covid status and take a PCR test if the lateral flow test indicates a Covid positive result.

People who are not double vaccinated are still required to self-isolate if they are asked to do so by Test and Trace or if they have been in recent close contact with someone who goes on to test positive for Covid. Those double vaccinated or under 18 are recommended to get a free PCR test in these circumstances but need only self-isolate if that test is positive.

About 80% of the population 16 and over in England and in Mid Sussex are now double vaccinated and about 88% of the population 16 and over have received a first vaccination.

All people 16 and over are now eligible for a Covid vaccination jab with the second vaccinations being done after 8 weeks.

Please see the latest public data for Covid rates in West Sussex [here](#).

Please find the latest update from the Sussex Health and Care Partnership [here](#).

New Political Map for Mid Sussex District Council

The Local Government Boundary Commission wants to hear what residents, and other stakeholders think about the proposed new ward boundaries for Mid Sussex District Council. A 10-week consultation on the proposals will run until 8 November 2021.

The Commission is the independent body that draws these boundaries. It is reviewing Mid Sussex to make sure councillors will represent about the same number of electors, and that ward arrangements will help the council work effectively.

The Commission has published proposed changes to Mid Sussex District Council. It is proposing that there should be 25 wards with five one-councillor wards, 17 two-councillor wards, and three three-councillor wards. 23 wards will have their boundaries changed, with three wards (Burgess Hill Franklands, Burgess Hill St Andrews and Copthorne) remaining the same. Members may wish to read [the Commission's full report](#).



The Commission has a dedicated section on its website where people can see the detail of the proposals and comment on the names of wards, their boundaries, and the number of councillors per ward: <https://consultation.lgbce.org.uk/node/25848>

People can also give their views by e-mail at reviews@lgbce.org.uk, and by post:
Review Officer (Mid Sussex), LGBCE, PO Box 133, Blyth NE24 9FE

Notes:

This consultation relates to the arrangements for local government elections. It is separate from consultations that are currently taking place across England on arrangements for parliamentary elections.

An interactive map is available at <https://consultation.lgbce.org.uk/node/25848>

The Local Government Boundary Commission for England is an independent body accountable to Parliament. It recommends fair electoral and boundary arrangements for local authorities in England. In doing so, it aims to:

- Make sure that, within an authority, each councillor represents a similar number of electors
- Create boundaries that are appropriate, and reflect community ties and identities
- Deliver reviews informed by local needs, views, and circumstances

Location of Full Council Meetings

Owing to the ongoing public health situation, Members will appreciate that in the short-medium term it is not feasible to assemble the full Council within the MSDC Council Chamber. It is simply not large enough to accommodate the number of attendees safely.

Council should convene in its entirety and we wish to ensure that all Members and Officers feel safe in doing so. A full range of larger venues was therefore fully assessed for suitability and availability. This has resulted in two venues being selected that are at either end of the district. Unfortunately, no central location is willing or able to be used.

The Chairman of the Council, Cllr. Margaret Belsey has advised that as far as possible she wishes the location of Council to be fair and reasonable to all Members. Mindful of this, forthcoming Council meeting venues will be as follows:

29th September 2021 – Full Council – Hurstpierpoint College, Chalker’s Lane, Hurstpierpoint, West Sussex, BN6 9JS

3rd November 2021 – Full Council – Chequer Mead Theatre, De La Warr Road, East Grinstead, West Sussex, RH19 3BS

The venues for subsequent dates will be confirmed in due course.

Complaints and Compliments – June and July

Complaints – June (16)

Waste and Outdoor Services = 8
Recovery = 4
Planning = 2
1 each for Housing and Parking



Compliments – June (19)

Customer Services = 13
Waste & Outdoor Services = 4
Dev Management (Planning) = 2

Complaints – July (11)

Waste & Outdoor Services = 4
Revenues = 3
Recovery = 1
Dev Management (Planning) = 1
Corporate Estates & Facilities = 1
Planning & Building Control Support = 1

Compliments – July (30)

Customer Services = 13
Waste & Outdoor Services = 7
Dev Management (Planning) = 5
Communications = 2
Corporate Estates & Facilities = 1
Planning & Building Support = 1
Revenues = 1

Member Briefing – Burgess Hill Growth Programme Update

Further to a recent email from the Deputy Leader, please note that a briefing for Members will be held on Tuesday 21 September 2021 at 5pm. Details on how to join the meeting online will be shared in due course.

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

02 September 2021 - [Cutting edge tech company invests in Mid Sussex](#)

